This certificate confirms that the student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , from ***Instituto Politécnico de Viana do Castelo - IPVC***, Portugal, was a full-time intern at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name of Host Organisation)*,* from **\_\_\_ / \_\_\_ / 20\_\_\_** to **\_\_\_ / \_\_\_ /20\_\_\_**.

Duration of Work Placement: Escolha um item.months Escolha um item.weeks

The Work Placement has been completed according to the terms of the student’s Training Agreement: Yes  No

**Quantitative evaluation of trainee** (according to the criteria set below, using 1 fail - 5 excellent scale)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Scale** | **1** | **2** | **3** | **4** | **5** |
| Responsibility |  |  |  |  |  |
| Initiative |  |  |  |  |  |
| Communication skills |  |  |  |  |  |
| Self-confidence |  |  |  |  |  |
| Creativity and Innovative skills |  |  |  |  |  |
| Ability to work effectively under pressure |  |  |  |  |  |
| Overcoming difficult situations |  |  |  |  |  |
| Teamwork |  |  |  |  |  |
| Positive attitude and interest towards work |  |  |  |  |  |
| Ability to work fast and efficiently |  |  |  |  |  |
| Understanding/Management of situations |  |  |  |  |  |
| Average score of achieved results: |  |  |  |  |  |

**Qualitative assessment**

|  |
| --- |
| 1. What were the student’s main strengths? Clique aqui para introduzir texto. |
| 1. What were the student’s main weaknesses? Clique aqui para introduzir texto. |
| 1. Would you accept other students on Erasmus placements from Instituto Politécnico de Viana do Castelo IPVC ? YES  NO  Why? Clique aqui para introduzir texto. |
| 1. Any other comments? Clique aqui para introduzir texto. |

Supervisor / Mentor’s Signature: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Please include the company stamp***

Name and function: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date: **\_\_\_/\_\_\_\_/20\_\_\_\_**

**Thank you very much for completing this evaluation form and for providing our student(s) with an internship opportunity.**

*This certificate must* be returned *at the* end *of the Work Placement abroad. The completed form needs to be returned emailed as a scanned copy to* [*internacional@ipvc.pt*](mailto:internacional@ipvc.pt) *or posted to International Office,* ***Instituto Politécnico de Viana do Castelo****, Rua Escola Industrial e Comercial Nun’ Álvares, nº 34, 4900-347 Viana do Castelo - Portugal*